Central Land Council
JOB DESCRIPTION

<table>
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<tr>
<th>POSITION TITLE</th>
<th>IPA Coordinator - Angas Downs</th>
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<tr>
<td>POSITION NUMBER</td>
<td>RG026</td>
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<tr>
<td>CLASSIFICATION LEVEL</td>
<td>ASO 6</td>
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<td>POSITION LOCATION</td>
<td>Alice Springs</td>
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<td>RESPONSIBLE TO</td>
<td>Manager – Land Management</td>
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<td>POSITION STATUS:</td>
<td>Short-term contract until Dec 31 2013</td>
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<td>Last reviewed:</td>
<td>June 2013</td>
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KEY FUNCTIONS
This position will provide support to integrate the Angas Downs Ranger Group into the CLC’s ranger program and through consultation with the relevant stakeholders develop a strategy to transition the Angas Downs Ranger group and IPA management to an appropriate local organisation.

Based in Alice Springs, this position will work with traditional owners of Angas Downs, the Imanpa Development Association (IDA), the Angas Downs Ranger Coordinator, the Angas Downs Anangu rangers, funding bodies and other relevant stakeholders.

MAIN DUTIES
1. Develop a transition strategy for the management of both the Angas Downs IPA and Angas Downs Ranger program to be transferred to a local organisation. This strategy will include assessing the capacity of local organisations with the potential to manage the ranger program and IPA projects and providing advice to the CLC and traditional owners as to whether a suitable organisation exists and if not, what capacity building or other support may be required to reach this point.

2. Through consultation with traditional owners review the existing Angas Downs IPA Plan of Management to ensure traditional owners’ aspirations and priorities for cultural and natural resource management are reflected in the plan, and then build up levels of engagement of traditional owners in planning and on-ground management within the IPA.

3. Provide general advice, support and direction to the Angas Downs Anangu Ranger group in achieving agreed outcomes of the IPA Plan of Management, and related aspirations of the traditional owners and the community of Imanpa.

4. Facilitate the establishment and operation of a representative traditional owner governance group for both the IPA and the ranger program. Facilitate at least two meetings of this group to develop the governance framework, identify key roles and responsibilities, and to review and reset workplan priorities.

5. Support the Angas Downs Ranger Coordinator with the implementation of administrative and human resource requirements associated with the IPA and ranger program, for example, providing support with reporting, data collection and newsletter preparation.
6. Co-ordinate links with other relevant CLC land management staff and related agencies by:
   - identifying and interpreting relevant government programs, resources and related initiatives and consulting traditional owners with respect to their suitability for achieving regional indigenous land management objectives;
   - identifying opportunities for collaboration with CLC land management specialist staff (e.g. fire and feral animal project officers), regional stakeholders, research organisations and government agencies in relation to specific land management issues;
   - conducting regular reviews and consideration of external initiatives and proposals.

7. Oversee the collection of systematic biodiversity monitoring data to track the effectiveness of IPA management activities.

8. Provide advice and assistance to traditional owners and local Aboriginal organisations to prepare submissions and funding proposals relevant to their land management aspirations.

9. Liaise with staff of government departments, non-government agencies, community organisations, regional stakeholders and the general public on matters relevant to IPA.

10. Other duties that are safe, legal & logical while being within the limits of the employee’s skill, competence and training, and are consistent with the classification structure.

MONITORING AND COMPLIANCE REQUIREMENTS

In performing their duties the Angas Downs Ranger Program Coordinator will also comply with the following:
   - The Angas Downs WOC SEWPAC funding agreement 2012-13 and the Angas Downs IPA Program SEWPAC Funding Agreement 2013 - 18, subsequent agreements and contractual requirements arising from any other external grants.
   - Aboriginal Land Rights Act (Northern Territory) 1976.
   - NT Pastoral Land Act.
   - Other Commonwealth and Northern Territory legislation relevant to the management of Aboriginal land.
   - Lease, mining and land management agreements on Aboriginal land in the region.
   - Work Health and Safety (National Uniform Legislation ) Act 2011
   - Northern Territory Aboriginal Sacred Sites Act
   - Territory Parks and Wildlife Conservation Act

WORKING RELATIONSHIPS

- Reports to and receives direction from the CLC Manager – Land Management
- Maintains a productive and collaborative working partnership with the Angas Downs Ranger Coordinator and the CLC Ranger Program Coordinator (Southern), and staff of the Imanpa Development Association.
- Works collaboratively and co-operatively with the CLC Regional Land Management Officer (South-West), the CLC Fire Officer and other staff of the Land Management section.
- Maintains good working relationships with other CLC staff with operational responsibilities in the south-west region e.g. mining, legal, anthropology, community development, regional services.
- Maintains good working relationships with Aboriginal people, communities, and outstations across the Angas Downs IPA.
- Maintains good working relationships with local government authorities, resource centres and related hosts of CDEP at Imanpa.
- Maintains good working relationships with Australian and Northern Territory government and non-government agencies relevant to the position functions and project area.
ESSENTIAL

1. Relevant qualifications and/or demonstrated professional competence in natural resource management, ecology, anthropology or related fields.

2. Demonstrated aptitude for community-based planning and engagement in a natural resource management or comparable context, with competence in co-ordination and supervision of a small team in the implementation of ‘on ground’ projects.

3. Good interpersonal skills with an ability to communicate effectively, including consulting, liaising, negotiating, and facilitating meetings with Aboriginal people and other clients, as well as with staff, external organisations, peers and consultants.

4. Ability to communicate effectively in writing through preparation of correspondence, reports, briefings and submissions for distribution to relevant parties.

5. Demonstrated ability for project planning and management, including effective completion of projects on time, to budget and with a minimum of supervision.

6. Ability to travel, live and work in remote locations as a regular part of the job and conduct extended field work involving traditional landowners, staff, and others (including effective collaboration with a range of regional and local agencies).

7. High professional and ethical standards with an ability to build rapport with a broad range of individuals and organisations, analyse and solve problems with flexibility and good humour and a capacity for persistence and resilience in a challenging social, political and physical environment.

8. A current drivers licence and an appropriate level of health and fitness to meet the rigours of remote field work including driving long distances in a 4WD vehicle, changing tyres and lifting up to 20kg

9. Sound skills and experience in using Microsoft software packages for word processing, email etc, and a basic understanding of and experience with geographic information systems.

10. Knowledge and understanding of the overall context in which the Central Land Council operates, or a desire to obtain this information.

DESIRABLE

11. Knowledge of Aboriginal society and culture and an understanding of relevant issues in the contemporary Australian context. Knowledge and experience of Aboriginal people in the Central Australian setting will be highly regarded.

12. An understanding of issues surrounding co-operative management of protected areas and experience in arid areas and knowledge of arid zone ecosystems.

13. Familiarity with legislation relating to land management in the NT.
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<th>Manager (Land Management)</th>
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<td>General Manager</td>
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